



# Agents National Title Insurance Company

## AGENT APPLICATION - ITEMS NEEDED

REVIEW OF THE FOLLOWING ITEMS ARE REQUIRED FOR AGENCY  
APPROVAL

AGENCY NAME: \_\_\_\_\_

### ITEM NEEDED

- I. AGENCY APPLICATION \_\_\_\_\_
- II. 3 MONTHS ESCROW RECONCILIATIONS  
(Trust and Construction Disbursement accounts - Must include the following):
  - Three way summary (Book/Bank/Trial Balance) \_\_\_\_\_
  - Trial Balance \_\_\_\_\_
  - List of Outstanding Checks \_\_\_\_\_
  - List of Outstanding deposits \_\_\_\_\_
  - Bank Statement (only need the pages showing ending balances for trust and sweep, if applicable) \_\_\_\_\_
- III. INDIVIDUAL/EMPLOYEE PRODUCER LICENSES \_\_\_\_\_
- IV. ENTITY/AGENCY PRODUCER LICENSE \_\_\_\_\_
- V. FIDELITY BOND DECLARATIONS PAGE \_\_\_\_\_
- VI. E&O INSURANCE DECLARATIONS PAGE \_\_\_\_\_
- VII. CORPORATIONS - ARTICLES OF ORGANIZATION or  
LLC - OPERATING AGREEMENT \_\_\_\_\_
- VIII. FINANCIAL STATEMENTS (Either of the items below or both) \_\_\_\_\_
  - Most recent Balance Sheet & Profit and Loss statement
  - Most recent tax return